

## In Year Admissions to St George Catholic College

You can change your child's school during the academic year if:

- You have recently moved to Southampton
- You are not happy with your child's current school

### **STEP ONE – Contact Admissions at Southampton LA**

To change your child's school during the academic year, you will need to complete a paper in-year application form, and therefore inform Admissions at Southampton LA.

1. If your child is on roll at a school in the city, even if they aren't attending, please complete the form at your child's current school. They will forward it to Admissions at Southampton LA.
2. If your child does not have a school place, or you live outside the city, either:
  - Call Southampton LA Admissions on 023 8083 3004 and ask for an application form to be sent to you
  - Collect a form from [Gateway](#) at One Guildhall Square
  - Contact [school.admissions@southampton.gov.uk](mailto:school.admissions@southampton.gov.uk)

### **STEP TWO – Contact St George Catholic College**

In addition to completing the in-year application form, you will also need to complete a Supplementary Information Form (SIF) which should be returned to St George directly, with any relevant evidence attached. The SIF can be found in our Admissions Policy, on our website on our Admissions pages.

To arrange a visit to St George Catholic College, please telephone 02380 322603, or contact [info@stgcc.co.uk](mailto:info@stgcc.co.uk).

Once the above steps have been completed, you will be informed as to whether St George Catholic College has a space available for your son/daughter. If not, you will be placed on the college waiting list, and contacted when a space becomes available.

You will be invited in to the College before admission to meet with senior staff to ease the transition.