

## HIRING - Application Form

### Dates required to hire:

Day(s) of the week required	
Start date:	
Finish date:	
Times (24 hour):	From ____: ____: ____ To ____: ____: ____
Will the facilities be required during school holidays (Tick appropriate box)	YES: ..... NO: .....

### Facilities required to hire: (tick appropriate boxes)

Facility	Tick appropriate box	Facility	Tick appropriate box
All Weather Surface: Full Pitch: 90m by 50m.		Gym	
All Weather Surface: Half Pitch 45m by 50m.		School Hall	
		Playing Field	
Football Pitch (Grass)		Classroom (if more than 1 please state how many)	
Rugby Pitch (Grass)		General Area (Please specify your request)	
Sports Hall		Other (Please specify)	

### Contact Details:

Name of Organisation / Club:	
Name and Address of Applicant to whom correspondence may be sent:	
Work Tel. No.	
Home Tel. No.	
Mobile No.	
Email Address	
Name and Address of Applicant to whom invoices may be sent (if different from above)	

**Pricing Policy:** Apart from the organizer who is the proposed hire exclusively for? (Tick appropriate box): Please see attached primary policy titled "hirer pricing policy, hourly rates for hire of facilities". Prices are subject to change from the 1<sup>st</sup> September each year.

Level	Definition:	Please Tick the appropriate box:
Level 1	Community groups composed of children under 16 supervised by an adult, the elderly (over 60), people with registered disabilities, registered youth groups or Sports College Partners.	
Level 2	Adults over 16 years old, other community groups.	
Level 3	Business Groups: For example 5-a-side Leagues	

I have read, accept and agree to the attached terms and conditions titled "Saint George Catholic VA College: Facility Booking Terms and Conditions" and any special conditions communicated to me.

I understand that charges for hire of facilities must be paid a month in advance. For just a single booking fees must still be paid in advance.

I am over the age of 18 and warrant I have authority to sign on behalf of the organization above.

Cancellation of facilities is required in writing at least 28 days in advance to the college bursar. Failure to do so will result in full charges being payable. For just a single casual booking cancellation must be made in writing to the college bursar at least 48 hours in advance of the hire.

I confirm we have our insurance cover in place in respect of our potential liabilities arising out of the hire.

All adults involved with groups where children (under 18 years) are involved or vulnerable adults are involved will have completed current Disclosure and Barring Service checks at appropriate levels and attest to be compliant with all current DBS checks.

St George Catholic VA College  
Leaside Way, Southampton, SO16 3DQ  
Tel: 02380 322603  
Website: [www.stgcc.co.uk](http://www.stgcc.co.uk)  
Email: [sbishop.stgcc.co.uk](mailto:sbishop.stgcc.co.uk)  
Headteacher: Mr James Habberley



Signed \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_