

## Data Protection Frequently Asked Question for parents – COVID-19 Saliva testing in schools/colleges.

### How can you use my child's data?

Taking part in the test is voluntary. If you want your child to be tested, then as part of testing their personal data is processed. This use of their data is allowed under data protection legislation.

The school/college can use education legislation to safeguard and promote the wellbeing of pupils for processing personal data for COVID-19 testing. This legislation also allows us to share information with the Department for Health and Social Care (DHSC).

Public Health legislation allows the sharing of personal data with DHSC, Local Government, Test and Trace and the NHS.

### When will I get my child's results?

Once the sample has been labelled and bagged, your child will need to bring it to school/college with them and put it into a collection box at an entrance as they go into the school/college building. The tests will be collected and taken to the test centre on the same day. Test results will be returned in the next 24-48 hours and you will receive a text message telling you the result of your child's test.

### Who are results shared with?

In the event of a positive result, in addition to sharing with the parent/guardian this will be shared with appropriate contacts in the school/college such as the headteacher/principal and named nominated person. **The school/college will not tell any unauthorised person a positive result.**

**Schools/colleges will not share positive results with other parents or students.**

**Schools/colleges will only be told directly positive results. Schools/colleges will not share negative results with parents or students.**

All results both positive and negative are shared with the Department for Health and Social Care (DHSC)/NHS.

If you have tested positive, a notification will be sent to Public Health England. Results will be used for management including contact tracing.

### Will the school/college tell people who has had a test and what the results are?

No, schools/colleges will not share information about who has taken part in the testing programme.

### Will my child's personal data be used for research and statistical purposes?

Data used for research and statistical purposes by DHSC/NHS will not use personal data that can identify your child. Aggregate level data that won't identify individuals will be used.

#### What personal data is being collected?

The details that may be collected and processed for you/your child are:

- first and last name
- address, including postcode
- mobile phone number
- email address
- date of birth
- sex as registered at your GP
- your test results (only accessible to you, and forming part of your medical record, by authorised NHS staff, including your GP, the NHS Test and Trace service and the local Health Protection Team to initiate contact tracing)
- for students, your parent or guardian's name, your school/college and your class, your Unique Pupil/Learner Number
- for staff your employee/payroll number

#### How will my child's data be used?

Your child's details will be used to complete testing. As part of testing, details of students and their parents or guardians, as well as staff, may be used for:

- registering your child and recording their participation in the testing
- matching your child's contact details with health data stored by the NHS
- communicating with you about testing
- contacting you if you are the parent or guardian of someone under 18 who is participating in the Programme
- contacting you with your child's test results by text message/email
- contacting you relating to your child's positive or inconclusive result to collect other medical information about your health relating to COVID-19
- phoning you to gather feedback to inform improvements that could be made to a full end-to-end testing process.

#### How long will my child's data be kept for?

Schools/Colleges will keep the data on positive results for no longer than is necessary to take the necessary steps to initiate contact tracing within the School/College to minimise the spread of the virus.

Your child's information held by the DHSC and NHS will be kept it for as long as it is required to provide your child with direct care and to support NHS initiatives to fight COVID-19.

Information held for direct care purposes are stored in line with the Records Management Code of Practice for Health and Social Care 2016. This means such information will be held for up to 8 years before it is deleted.